



What if I Already Have a TRAIN Account?

→ It's a New Day in Public Health

If you are a new employee, contractor, volunteer or intern with the Florida Department of Health, and have an existing account in TRAIN Florida that was not created by the Department, the following information will help you bring your existing account up to date with the Department's standards.

It is very important the information in your TRAIN Florida account is up-to-date and accurate as it supports the Department's training compliance reporting.

**To ensure accounts and records are not duplicated and completed training is not lost:
Please do not create a new TRAIN Florida learner account**

Before you make any updates to your account, we strongly encourage you to contact your Local TRAIN Florida Administrator regarding your account update.

However if this is not possible, the following quick steps can guide you in updating your account:

Step 1: Log in to TRAIN Florida

Step 2: Open this .pdf help document and follow the instructions to update your account:
Updating Your TRAIN Florida Account

We also encourage you to visit the TRAIN Florida Learners Knowledge Center web page. This website is the main source of support information for TRAIN Florida. It hosts multiple resources designed to help you learn how to navigate and manage your learning in TRAIN Florida.

**If you have any questions regarding your existing TRAIN Florida account,
or the process of updating your account information:**

Please do not contact the Public Health Foundation (PHF)

Please contact your Local TRAIN Florida Administrator

OR

The DOH LMS Support team at DOHLMSSupport@flhealth.gov

